

Lawton Elementary

PTA Board Meeting

Meeting Minutes
April 4, 2017

Attendees: Amanda Armes, Pricilla Wenneman, Kelsey Fatland, Kamila Kilayko, Mikelle Nuwer, Dorian Manza, Gina Craig, Valerie Cooper, Bryn Bunich, Kassandra Bradberry, Jennifer Wenrick, Marilene Bysshe

1. Budget/Staffing Update (Dorian)
 - a. With the Levy Cliff approved, we will get back our .5 Assistant Principal and 1 Kindergarten teacher (FTE)
 - b. Lawton will have an enrollment number in a few weeks, but SPS estimates we will have 431 students, including 100 kindergarteners.
 - c. If we get another 20+ additional students, we might get another Kindergartener teacher
 - d. Dorian sent out a questionnaire to teachers and there are not any teachers planning on leaving Lawton
 - e. Budget will be finalized by the end of June
 - f. Washington state is 49th in teachers salary
 - g. Lawton lost some discretionary funding and resources. That will get taken into account when finalizing the PTA ask.
 - h. Kelsey will focus on the message of “Flexible Future” at the auction. BLT will ask for PTA assistance with paying the lunchroom and playground staff due to the minimum wage increase.
 - i. Regarding Magnolia Elementary, parents can attend the community meetings and email Growth Boundaries at SPS with any concerns or questions.
2. Survey Results (Jen)
 - a. See attached documents titled “Lawton Community Survey”
3. Budget Update & Proposed Budget (Kamila)
 - a. Attached is the “Proposed Budget 2017 Fiscal Year”
 - b. The consensus of the board is that we raise 100% of the budget at the Direct Drive vs raising 80% at the DD and 20% at Spring Auction.
 - c. Kamila will add a line item for the Spring Auction set at \$3,500.00
 - d. There is still no decision about the After School Program. Due to recent guidelines issued (for example, there needs to be one parent volunteer in each class that is not the instructor), it may be too difficult for the PTA to continue running the program. A decision will be made by the General Membership meeting in April.

- e. The yearbook committee has changed publication companies. The new company is charging \$10/book and parents pay \$15.00/book.
- f. Kamila will combine the line items of 4th grade social studies and Field Trip Support and set the budget at \$3500.00
- g. Kamila and Mikelle will discuss the budget for the Science Fair project boards for grades 3-5.
- h. BLT is reviewing World Cultures event. We could potentially combine World Cultures and Visual Artist line item, since the Visual Artist is utilized during that event.
- i. Regarding Library, Music and PE, the PTA will try to fully fund these subjects. We can freeze these funds later if we need to.
- j. After School Program used \$2000 of the program assistance scholarship funds. If the ASP moves out from under the PTA, this line item will be removed.
- k. We will be deleting the Tutoring line item. We will use that money towards funding the Academic Interventionist.
- l. The balance is low so people need to submit reimbursement forms and get expenditures approved.
- m. The budget ask is to vote on money to staff people and simplify the process

4. Election Slate Update (Bryn)

- a. Co-President: Jennifer Wenrick
- b. Co-President: Open
- c. Co-VP: Bryn Bunich
- d. Co-VP: Pricilla Wenneman
- e. Newsletter Communication: Kassandra Bradberry
- f. Website Communication: Gina Craig
- g. Treasurer: Jenni Curritt
- h. Cashier: Virginia Docktor
- i. Recording Secretary: Open
- j. Member at Large: Amy Sprague
- k. Co-Fundraising: Marilene Bysshe
- l. Co-Fundraising: Open
- m. Advocacy Chair: Valerie Cooper
- n. Staff Liaison: Kristen Noel
- o. Terry motioned to accept the slate as presented. Valerie seconded, all in favor and none opposed.

5. Spring Auction Update (Terry)

- a. Please buy your tickets!
- b. Will post details to Facebook